United Counties of Prescott and Russell



Application for the Approval of an Adopted Local Official Plan Amendment

Under Section 17 of the Planning Act

Detach and retain this page for future reference

Important, please note:

This Form is to be forwarded to the United Counties of Prescott and Russell – Planning and Forestry Department for Approval of an Adopted Local Official Plan Amendment.

Instructions:

When you apply for a local official plan amendment at your local Municipality, you are required to submit information which is prescribed by Provincial Regulation as well as other additional information which the local municipality requires regarding the amendment. A Local Official Plan Amendment must be based on proper planning principles.

It is recommended that an applicant examine all pertinent planning documents. The amendment must also have regard to the Provincial Policy Statement issued under the Planning Act. Also, an amendment to a local municipal official plan must conform to the United Counties of Prescott and Russell Official Plan. The proposed amendment must be consistent with the general goals, objectives and development policies of the local municipal official plan.

The United Counties of Prescott and Russell provides its local municipalities with comments on Local Official Plan Amendment applications and is also the approval authority on all Local Official Plan Amendment applications within the United Counties of Prescott and Russell area.

Completeness of the Application:

It is to be noted that the local municipality will submit to the United Counties of Prescott and Russell a copy of the information, material and all other documents required under the Planning Act.

Besides specified information prescribed by Regulation that will be provided by the local municipality once the local official plan amendment is adopted, the United Counties of Prescott and Russell requires:

- The original application of this completed application form. All questions must be completed, in ink or typewritten, or the application will be deemed incomplete and will not be accepted. Please print clearly.
- Required application fee payable to the United Counties of Prescott and Russell by cheque, cash, credit card or interact, in the amount of:

	2020 Fees (effective Jan 1, 2020)	2021 Fees (effective Jan 1, 2021)	2022 Fees (effective Jan 1, 2022)	2023 Fees (effective Jan 1, 2023)
Local Official Plan Amendment	\$825	\$850	\$875	\$900

Once the application is completed, you may forward same along with above to:

The United Counties of Prescott and Russell – Planning and Forestry Department 59 Court Street, P.O Box 304

L'Orignal, Ontario KOB 1KO

1-800-667-6307 Ext. 7101 - Planning@prescott-russell.on.ca



APPLICATION FOR APPROVAL OF AN APPROVED LOCAL OFFICIAL PLAN AMENDMENT

Planning Act, R.S.O. 1990 c. P.13, s 17; O. Reg. 543/06

APPLICATION INFORMATION	
Name of Registered Owner(s):	
Mailing Address:	
	Postal code:
Telephone No.:	Business:
*Email:	
Name of owner's authorized agent (if any):	
Mailing Address:	
	Postal code:
Telephone No.:	
*Email:	
AMENDMENT REQUEST	
Date of request to the municipality to initiate proposed local official plan amendment:	
Name of the Official Plan to be amended:	
Local Municipality File Number:	

For United Counties of Prescott and Russell Planning Staff Use

Application deemed complete by Planning Staff on:

APPLICATION FOR LOPA – FILE NUMBER:

LEGAL DESCRIPTION of subject land (municipality, lot numbers, concession(s), reference plan and part numbers, street name and number)

AREA OF LAND

State the approximate area of the land covered by the proposed amendment, if applicable:

CURRENT DESIGNATION – State current designation of the subject land on the Land Use Schedule of the Local Official Plan (if applicable):

State the current land uses authorized by the Official Plan designation:

EFFECT OF PROPOSED AMENDMENT ON DESIGNATION

The proposed amendment:

Changes a policy of the local official plan
Replaces a policy of the local official plan
Deletes a policy of the local official plan Replaces a designation of the Land Use Schedule of the local official plan
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Name of designation proposed:

PURPOSE – if the proposed amendment changes, replaces, deletes or adds a policy, state the purpose of the proposed official plan amendment



TEXT – PROPOSED AMENDMENT – State the text of the proposed amendment if a policy in the Local Official Plan is being changed, replaced or deleted, or if a policy is being added to the Local Official Plan.

(add additional sheet if further space required)

Where the proposed amendment changes a schedule in the Local Official Plan, attach the proposed changes to the schedule and the text that accompanies the schedule.

POLICY – ADDITION – If applicable the proposed amendment adds the following policy to the Official Plan:

LAND USE – State the land uses that would be authorized by the proposed amendment:



OTHER APPLICATIONS – state whether the subject land or any land within 120 metres of the subject land is the subject of an application made by the applicant for approval of an Official Plan amendment, a zoning by-law amendment, a minister's zoning order amendment, a minor variance, a plan of subdivision, a consent or site plan.

1.	Type of Application:		
	Application File No.:	Approval Authority:	
	Lands Affected:		
	Purpose of Application:		
	Status of Application:		
	Effect of application on proposed amendment:		
2.	Type of Application:		
	Application File No.:	Approval Authority:	
	Lands Affected:		
	Purpose of Application:		
	Status of Application:		
	Effect of application on pr		

DECLARATION

I/WE	declare that the
information provided in this Aplication is accurate and complete.	, to the best of my knowledge and belief, true,
Dated this day of	, 20
Print name	Signature

Print name

Signature