

Note to applicant (s) :

Important, please note :

- Where development is proposed in areas where water and-or septic services are to be provided through private on-site services, it is strongly recommended that you contact the South Nation Conservation (38 Victoria Street, P.O. Box 29, Finch, On K0C 1K0 Tel: 1-866-984-2948) prior to submitting your application in order to ensure that your proposal is consistent with Provincial standards respecting water supply and septic system installation. **These standards may affect the size and configuration of the proposed severed and retained lots.**
- Prior to submitting your application it is strongly recommended that you contact the municipality in order to **ensure that your proposal conforms to local planning policy and zoning regulations.**
- Other fees required from various agencies as the South Nation Conversation and the local municipality might have to be disbursed.
- The Official of the Consent Approval Authority's decision will apply to the severed lot (i.e. the lot identified as A in the application form and on the required sketch). **The Plan of Survey must accurately reflect the application approved by the Official otherwise he will not be authorized to stamp the deed of land.**

Submission

The Consent Approval Authority needs :

- The **original application** of the completed application form
- Cash/cheque for the sum of **\$1,150** payable by cheque/cash/credit card/interact to the **United Counties of Prescott and Russell**



Once the application is completed, you may forward same along with above to :

The United Counties of Prescott and Russell
Consent Approval Authority
59 Court Street
P.O Box 304
L'Orignal, Ontario K0B 1K0
Tel : 1-800-667-6307 Ext. 7101

**United Counties of Prescott and Russell
Consent Approval Authority**

CONSENT APPLICATION

The information requested in Section 10 through 7.0 must be provided by the applicant along with the required application fee and completion of the Declaration in Section 9.0. This is mandatory information prescribed in the Schedule to Ontario Regulation 41/95 made under the Planning Act. **If the mandatory information and required fee are not provided, the Official Consent Approval Authority will return the application or will refuse to consider the application until the information and fee are provided.** The additional information requested in Section 8.0 will allow the Officer to more efficiently review your consent request.

Please Print and Complete or (X)

1.0 APPLICANT INFORMATION

1.1 Name of owner : _____

Address : _____

_____ Postal Code _____

Telephone number : Home : _____ Business _____

Fax number (if any) : _____

1.2 Name of Applicant (if different from owner) _____

Address : _____

_____ Postal Code _____

Telephone number : Home : _____ Business _____

Fax number (if any): _____

1.3 Name of owner's authorized agent (if any) _____

Address : _____

_____ Postal Code _____

Telephone number : Home : _____ Business _____

Fax number (if any) : _____

1.4 Please specify the person who is to be contacted if more information needed. All communication will be directed to the person.

Registered owner : Applicant (s) : Agent :

1.5 Do you prefer receiving your correspondence in : French English

IMPORTANT : The owner's authorization, in section 10.0 of this application form, is required if this application is submitted by a person or persons other than the owner(s).

2.0 TYPE AND PURPOSE OF THE APPLICATION

2.1 (a) Type and purpose of proposed transaction : (check appropriate space)

- i) Transfer : Creation of a new lot
 Retirement lot
 Residence surplus to farming operations
 Residential infilling
 Addition to a lot
 An easement
 Other purpose _____
- ii) Other A charge
 A lease
 A correction of title

(b) If a lot addition, identify the lands to which the severed parcel will be added :

(c) Name of person(s), if known, to whom land or interest in land is intended to be conveyed, leased or charged :

3.0 LOCATION OF THE SUBJECT LAND

3.1 Municipality : _____

3.2 Lot Number(s) : _____ Concession Number(s) : _____

3.3 Registered Plan No. : _____ Lot(s)/Block(s): _____

3.4 Reference Plan No. : _____ Part Number(s) : _____

3.5 Name of the Street _____ Civic Address : _____

4.0 DESCRIPTION OF THE SUBJECT LAND

IMPORTANT : There is a maximum of one (1) severed parcel (shown as A on the required sketch) and one (1) retained parcel (shown as B on the required sketch) per Consent Application.

4.1 Lot Dimension

	Lot Frontage	Lot Area	Lot Depth
Severed Lot (A)			
Retained lot (B)			

4.2 Uses – Existing and Proposed Uses

Severed Lot (A)	Existing	_____
	Proposed	_____
Retained Lot (B)	Existing	_____
	Proposed	_____

4.3 Buildings and Structures (ie, houses, garages, sheds, barns, etc.)

Severed Lot (A)	Existing	_____
	Proposed	_____
Retained Lot (B)	Existing	_____
	Proposed	_____

4.4 Type of access (*check appropriate box*) :

	Severed Lot (A)	Retained Lot (B)
Provincial Highway	<input type="checkbox"/>	<input type="checkbox"/>
County Road	<input type="checkbox"/>	<input type="checkbox"/>
Municipal Road, maintained year round	<input type="checkbox"/>	<input type="checkbox"/>
Easement	<input type="checkbox"/>	<input type="checkbox"/>
Right-of-way	<input type="checkbox"/>	<input type="checkbox"/>
Private Road	<input type="checkbox"/>	<input type="checkbox"/>

4.5 Type of water supply (*check appropriate box*) :

	Severed Lot (A)	Retained Lot (B)
Publicly owned and operated water system	<input type="checkbox"/>	<input type="checkbox"/>
Private well	<input type="checkbox"/>	<input type="checkbox"/>
Privately owned and operated water system	<input type="checkbox"/>	<input type="checkbox"/>
Other (please check and explain on a separate sheet)	<input type="checkbox"/>	<input type="checkbox"/>

4.6 Type of sanitary sewage disposal (*check appropriate box*) :

	Severed Lot (A)	Retained Lot (B)
Publicly owned and operated sanitary sewage disposal system	<input type="checkbox"/>	<input type="checkbox"/>
Private septic system	<input type="checkbox"/>	<input type="checkbox"/>
Privately owned and operated commercial sanitary sewage disposal system	<input type="checkbox"/>	<input type="checkbox"/>
Other (please check and explain on a separate sheet)	<input type="checkbox"/>	<input type="checkbox"/>

5.0 MUNICIPAL OFFICIAL PLAN

5.1 What is the current designation of the subject land in the applicable municipal Official Plan?

5.2 Provide an explanation of how the application conforms with the Official Plans.

6.0 RELATED APPLICATIONS

6.1 Past applications

a) Has the subject land ever been, or is it now, the subject of an application for a plan of subdivision or a consent under the *Planning Act*?

Yes No Unknown

If yes, and if known, provide the relevant application file number and the decision rendered by the approval authority (i.e. the Ministry of Municipal Affairs for subdivisions or the Consent Approval Authority for consents).

b) Has any land been severed from the parcel originally acquired by the owner of the subject land? Yes No

If yes, and if known, provide for each parcel severed, the date of transfer, the name of the transferee and the land use.

6.2 Concurrent applications

a) Is the owner, applicant or agent applying for additional consents on this holding or any other holdings simultaneously with this application?

Yes No

b) If this consent related directly to an Official Plan Amendment, zoning amendment or minor variance currently under review by an approval authority, indicate the relevant file numbers, if known, and the status of the application(s).

7.0 REQUIRED SKETCH

Each copy of the application must be accompanied by a sketch showing :

7.1 The boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land

7.2 The distance between the subject land and the nearest township lot line or landmark such as a bridge or railway crossing ;

7.3 The boundaries and dimensions of the subject land, the part that is to be severed and the part that is to be retained;

- 7.4 The location of all land previously severed from the parcel originally acquired by the current owner of the subject land;
- 7.5 The approximate location of all natural and artificial features on the subject land and on the land that is adjacent to the subject land that, in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage, ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;
- 7.6 The existing uses on adjacent land, such as residential, agricultural and commercial uses;
- 7.7 The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way;
- 7.8 If access to the subject land is by water only, the location of the parking and boat docking facilities to be used;
- 7.9 The location and nature of any easement affecting the subject land.

8.0 ADDITIONAL INFORMATION

Provision of the following information will facilitate review of this application

8.1 What is the zoning of the subject lands?

Does the proposal for the subject lands conform to the existing zoning?

8.2 Yes No

If NO, has an application been made to amend the by-law?

Yes No File number :

8.3 Has an application been made for a minor variance?

Yes No File number : _____

8.4 Will the retained or severed property be used for a non-residential development (for example industrial or commercial uses) that will generate more than 4500 litres of sewage per day?

Yes No

8.5 Will the retained or severed property be used for residential development which will generate more than 4500 litres of sewage per day? Yes No

Is there an agricultural operation (including an abattoir, livestock or stockyard) within 500 meters? Yes No

8.6 a) Is there a building used to house livestock located within 500 meters of the subject lands? Yes No

b) If YES what type of livestock and how many animals can the building accommodate?

8.8 Is there a landfill site within 500 meters? Yes No

Is this landfill operational? Yes No

8.9 Is there a sewage treatment plant or waste stabilization plant within 500 meters?
 Yes No
Specify type : _____.

8.10 Is there a Provincially significant wetland (e.g. swamp, bog) located on the land to be retained or to be severed? Yes No

8.11 Is any portion of the land to be severed or to be retained located within a floodplain?
 Yes No

8.12 Is there a provincial park or are there crown lands within 500 meters?
 Yes No

8.13 Is there an industrial use within 500 meters?
 Yes No

8.14 Is there an active principal or secondary mainline railway within 500 meters?
 Yes No

8.15 Is there an airport nearby? Yes No
Federal
Private Landing Strip

Distance from the subject land : _____ kilometres.

8.16 Has there been an industrial use(s) on the site? Yes No Unknown
If YES, what was the nature and type of the industrial use(s) _____.

8.17 Has there been a commercial use(s) on the site? Yes No Unknown
If YES, what was the nature and type of the commercial use(s)?

8.18 Has fill been brought to and used on the site (other than fill to accommodate septic systems or residential landscaping?)
 Yes No

8.19 Has there been petroleum or other fuel storage on the site, or has the site been used for a gas station at any time? Yes No Unknown
If YES, specify the use and type of fuel(s)

8.20 Is there any reason to believe that the site may have been contaminated by former use(s) on the site or adjacent site(s)? Yes No Uncertain

8.21 What did you do and/or what information did you use to determine the answers to this section (e.g. consultation with municipality, previous owners and registry office).
_____.

8.22 Is this a resubmission of a previous application?
 Yes No

If YES, is it identical or changed
Provide the previous file application number : _____.

8.23 Provide an explanation of how the application is consistent with policy statements issued under subsection 3(1) of the Act.

9.0 DECLARATION

This must be completed by the Owner(s) / Applicant(s) for the proposed consent.

I/WE, _____ of _____ (City, Town, Township, etc.) _____ in the District of / Regional Municipality of / County of / _____ solemnly declare that all the statements contained in the application for consent for (property description) _____ and all the supporting documents are true, and I make this solemn declaration conscientiously believing it to be true and complete, and knowing that it is of the same force and effect as if made under oath, by virtue of the « Canada Evidence Act ».

SWORN/DECLARED at _____

in the _____

This _____ day of _____ 20 _____

Applicant(s)

A Commissioner, etc.

10.0 ACKNOWLEDGEMENT

With the filing of this application, the owner(s)/applicant(s) is aware of, and agree(s), that if the decision of the Consent Approval Authority of the United Counties of Prescott and Russell regarding this application is appealed by a third party (a party other than the applicant), all costs incurred by the Corporation of the United Counties of Prescott and Russell for legal counsel and/or professional consulting services in defending Council's decision before the Ontario Municipal Board will be solely the responsibility of, and paid for by the applicant.

Dated at the _____ in the County of _____
This _____ day of _____, 20 _____

Applicant

11.0 OWNER'S AUTHORIZATION IF THE OWNER IS NOT THE APPLICANT

If the owner is not the applicant, the owner must also complete the following :

I/WE, _____ of the _____
(name of the municipality) in the District of/Regional Municipality of/County of _____
_____ - solemnly declare that _____
(name) is authorized to submit an application for consent for _____

_____ (property description) and all the supporting documents are true, and I make this solemn declaration conscientiously believing it to be true and complete, and knowing that it is of the same force and effect as if made under oath, by virtue of the « *Canada Evidence Act* ».

SWORN/DECLARED at _____ in the

this _____ day of _____ 20 _____

Owner(s)

A Commissioner, etc

It is required that **one (1) original** of the application be filed with the Consent Approval Authority, accompanied by a fee of **\$1,150.00** in cash/cheque/credit card/interac payable to the *UNITED COUNTIES OF PRESCOTT AND RUSSELL*.