



Addendum 1

REQUEST FOR PROPOSAL

<p>Implementation of a Long Distance Community Transportation Service within the Prescott and Russell Region</p>

Issue Date: June 6, 2018

*This addendum is issued to respond to inquiries from Consultants. Both the questions and answers are distributed to all Consultants by way of written addendum, without stating the source(s) of the inquiry. This addendum shall become part of the request for proposal document. **Consultants shall acknowledge reception of this addendum via email in order for the proposition to be considered.***

Questions and Answers:

(1) We are preparing our proposal and I had some questions for you. First, at one place you speak of the cut-off date as being June 22nd at 3:00 pm, but at another point you indicate the date of June 18th as the date for opening the proposals and in appendix B the date is June 15th. What date is the actual deadline?

The deadline is June 15th at 3:00 pm.

(2) Does the scope of this project include helping the communities actually define the model for what is the service, what kind of vehicle are used, there is different models that are typical in rendering schedule, bus service, a typical coach and opportunities to partner with private sector and so on.?

All we need form the consultant is to establish which would be the best bus route for the majority of users. We already identified the kind of vehicle we will be using, a 20 seat passenger, small van that will be adapted for two wheelchairs. Opportunities to partner with private sector are in our scope of possibilities.

- (3) We are really trying to understand if those questions have maybe been answered or if this scope within this project, the consultant assist from the start in terms of defining what the service will look like?

What the consultant will be required to do is to run the public meetings consultations, in order to identify the most important areas in which to run the rural transit project and to identify the areas where the majority of users are located.

- (4) In Page 5 in the RFP timelines are quick turnaround from you folks, for the results of the competition, are you feeling you are still on time? Is that timeline fixed or if July 13, first deliverable might be August?

Starting a public transportation in wintertime is not recommended. We would like to have the transit started before the cold season. First deliverable is a report comparable on existing rural transit that we expected the bidder to have on file from past experience and we could extend to end of July.

For the quick turnaround, we have identified that we would like three or four different sites for the public consultations, our team will help the successful bidder in advertising to the population for their attendance. A project transit officer position will be in place by mid-July, this person will work directly with the successful bidder.

- (5) Is there a particular budget that you have established for this work?

Yes, we were approved by the Ministry of Transportation a budget of \$40,000 for consultant services.

- (6) Since it is a short period. The contract would end upon beginning of service is that October 1st?

We asked that the ending of the contract would be until December

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f) Confirmation of availability until December, 2018

- (7) Is there any problem regarding teaming arrangements if we want to partner with another organization.

No, please indicate if it is the case in your response to this RFP. Take note that bilingualism is very important with this project.

Carole Lavigne
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